

**DEPARTMENT OF COMMUNITY, TRADE AND ECONOMIC DEVELOPMENT
GROWTH MANAGEMENT SERVICES
2007 Growth Management Act
Regional Collaboration Competitive Grant
Application Overview**

This is information for local governments applying for a Growth Management Services grant to assist with activities that help implement the Growth Management Act (GMA) in areas related to innovative regional collaboration among cities, counties, and school districts in planning for a region's future. Grant materials may be downloaded from Growth Management Service's Web site at <http://www.cted.wa.gov/growth>. If you have any questions regarding this grant program, please contact Ike Nwankwo at (360) 725-3056 or iken@cted.wa.gov.

Who may apply for this grant?

Counties, cities and towns planning under the GMA that have met eligibility requirements listed below; and

Regional Councils/Council of Local Governments and School Districts (school pilot only) providing services to eligible local governments could apply on their behalf with their approval.

Note: *Local governments that have not adopted their initial comprehensive plan and implementing development regulations (including critical areas ordinances) and submitted them to CTED per RCW 36.70A.106 are not eligible to receive these funds, but may qualify for other Growth Management Services grants.*

Eligibility Requirements

The grant recipient must meet the following criteria to be eligible to apply for this grant:

- Adopted a comprehensive plan; critical areas ordinances; natural resource lands ordinances, where applicable.
- Adopted other necessary development regulations under the GMA, including ordinances for subdivisions, zoning (i.e., controls on the location and intensity of development.)
- Must be in compliance with all GMA requirements at the time of application.
- Applicants for school pilot grants must be willing to attend one or more meetings to present information and results of their project.

Note: *To be currently in compliance, the Growth Management Hearings Board (GMHB) must not have found the jurisdiction out of compliance with any GMA-related issue. Or, if found out of compliance, the jurisdiction must have resolved all non-compliance issues by the time of application.*

Will single applications be accepted?

Application from a single county, city, town, or district will not be considered. Due to the collaborative nature of the projects that will be considered under this grant, **only joint applications from two or more jurisdictions will be considered.** In a joint application, a regional council/council of local governments may apply on behalf of two or more member local governments with their approval, and a single local government will need to be designated as the grant recipient. All communication on the grant contract will be conducted through the grant recipient.

What is the grant amount?

Grants may be requested for up to \$75,000 for joint planning/governance projects and a maximum of \$50,000 for school pilot projects.

Amount requested must be commensurate with scope. Since funding is very limited, applications for modest grant amounts are encouraged. CTED reserves the right to offer a reduced award amount on these grants.

What is the contract period for the grant?

The contract period for the grant will be from October 15, 2006, to June 30, 2007. All work on this grant will need to be completed by that date. However, if the grant deliverable will require adoption by elected officials, draft deliverables are sufficient. No contract amendments or extensions will be entertained.

What activities may be funded by this grant?

Local government planning activities eligible for funding by this grant are regional projects that would yield multi-jurisdictional benefits such as joint planning negotiations within unincorporated urban growth areas (UGAs), joint permitting or code enforcement processes, annexation procedures, UGA governance transitions, service and utilities provisions, inter-local agreements, revenue sharing, fair share affordable housing strategies, collaborative school planning, siting or permitting; feasibility studies for co-location of regional public facilities, mediation of regional planning process, county-wide planning policies updates, etc.

Examples of eligible expenditures include, but are not limited to, staff time, consultant contracts, costs of providing public notice, printing, and copying. Eligible costs must be incurred during the grant period. This grant may not be used to make capital purchases or to repay debt.

What is needed to apply?

Two items are needed to apply: (1) Completed grant application. (2) A letter from each of the mayors (for cities and towns), the county executive or the chair of the county commission/council (for counties), the superintendent of school board chair (for school districts) or the Regional Council or Council of Local Government supporting the work to be done as funded by this grant. Alternatively, a single letter signed by all jurisdictions will be accepted.

Is an electronic version of the grant application available?	Grant materials are available to be downloaded at http://www.cted.wa.gov/growth . In the future, the required status and close out report forms will also be available at this location.
When are grant applications due to CTED?	Grant applications are due to CTED no later than 5 p.m., September 15, 2006.
How should grant applications be submitted to CTED?	<p>Applications may be delivered to CTED in one of three ways. Only one application per jurisdiction will be accepted.</p> <p>Electronic versions of the application may be sent to CTED at the following email address: <i>gmsgrants@cted.wa.gov</i>.</p> <p>Applications may be mailed to CTED at the following address:</p> <p>ATTN: GMS Grants Washington State Department of Community, Trade and Economic Development Growth Management Services Post Office Box 42525 Olympia, Washington 98504-2525</p> <p>3) If the application is being delivered by hand or one of the private express delivery companies, our physical address is:</p> <p>ATTN: GMS Grants Washington State Department of Community, Trade and Economic Development Growth Management Services 906 Columbia Street Southwest Olympia, Washington 98501</p>
Can this grant be amended after it has been executed?	<p>No applications will be accepted after 5 p.m., September 15, 2006.</p> <p>Any amendment proposal that could reduce project scope or alter final product will not be allowed.</p>

When will CTED award these grants?

CTED will award these grants in October 2006. Contracts will be sent to local governments for signature starting in October 2006. It is our intent to have sent fully executed contracts to all grant recipients by November 30, 2006. CTED reserves the right to request modifications to the proposals prior to awarding the grant. If CTED and the local government cannot come to agreement on a grant contract, CTED will notify the local government that the awarded amount has been rescinded by December 31, 2006.

In the event funding for these grants is withdrawn, reduced, or limited in any way, CTED may unilaterally reduce the scope of work and budget or terminate the contract.